

Hall Cleaning Sign Off Check Sheet

Will the Section Leader please initial each box to confirm that each location has been cleaned?

Area	Description	Prior to the meeting	After the meeting
Toilets	Toilet Basins and Urinals Cleaned with Dettol Antibacterial Cleaning Solution		
	Sink Cleaned Basin Cleaned with Dettol Antibacterial Cleaning Solution		
	Floor Mopped with Dettol Antibacterial Spray & Wipe Floor Cleaner		
	Door handles wiped with Dettol Antibacterial Cleaning Solution		
	Light cord wiped with Dettol Antibacterial Cleaning Solution		
Kitchen	Sink Cleaned Basin Cleaned with Dettol Antibacterial Cleaning Solution		
	Floor Mopped with a Dettol Complete Clean Antibacterial Spray & Wipe Floor Cleaner Citrus		
	Door handles wiped with Dettol Antibacterial Cleaning Solution		
	Light switch wiped with Dettol Antibacterial Cleaning Solution		
Corridor	Floor Mopped with Dettol Antibacterial Spray & Wipe Floor Cleaner		
	Door handles wiped with Dettol Antibacterial Cleaning Solution		
	Light switch wiped with Dettol Antibacterial Cleaning Solution		
Hall	Floor Mopped with Dettol Antibacterial Spray & Wipe Floor Cleaner		
	Door handles wiped with Dettol Antibacterial Cleaning Solution		
	Light switches wiped with Dettol Antibacterial Cleaning Solution		
Den and Store Room	Door handles wiped with Dettol Antibacterial Cleaning Solution		
	Light switch wiped with Dettol Antibacterial Cleaning Solution		

Signed:		Dated	
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