

SOUTHWELL SCOUT GROUP VOLUNTEER & LEADER COVID 19 INDUCTION

Prior to attending their first Face to Face Meeting on returning, all Leaders and Parent Volunteers will be pointed to the Group Covid 19 Policy and documentation and risk assessments <http://www.southwellscouts.co.uk/group-covid-19-policy/> BUT will also be sent the following information precis and then Inducted ideally via telephone, Zoom or if necessary immediately prior to the meeting.

Letter to Volunteers and Leaders

Thank you so much for volunteering to help with Cubs! We are so happy to be able to meet again and we cannot do this without your help. We are all in this together so please don't be polite and if you think something has been forgotten please say!!!

For completeness and to avoid any misunderstanding please would you be kind enough to read the information at <http://www.southwellscouts.co.uk/group-covid-19-policy/> I shall send you an invitation to agree to comply with this and if you could accept the invitation to indicate you are in agreement with the policy please!

What's The Plan?

*Volunteers & Leaders report to the Cub Scout Leader or other Leader in Charge for the duration of the meeting, but we are **all equally there to ensure the safety of ALL of us, Young People, Parents & Leaders!***

We are all working together to ensure:

- We are arriving and departing safely and all properly washing/sanitizing hands on arrival and departure and at regular intervals throughout the meeting.*
- Helping and nudging and reminding Cubs and Leaders to socially distance at minimum of 2m or 1m whilst wearing a mask at all times.*
- We are not mixing with other groups who may be meeting at the same time (if we were able to run two groups of Cubs leaders and volunteers are not to meet or cross!*
- Being alert to members who may look unwell. Flagging this up to the Leader in Charge so they can act accordingly.*
- We make sure poor or risky behaviour is nipped in the bud so we can get on and have fun and enjoy our meeting safely!*

First Aid

- There are special First Aid bags containing PPE which should be carried at all times you'll be asked to carry one – please remind us if we don't have one!*
- Where possible first aid should be self-administered by the YP or Adult concerned eg plaster, inhaler*
- If this is not possible gloves, apron, mask and eye protection should be worn for all other accidents. Please see the full procedure here under First Aid*

<http://www.southwellscouts.co.uk/wp-content/uploads/2020/07/SOUTHWELL-COVID-POLICY-FINAL-v-3.pdf>

- A First Aid form should be filled in (this will be in the First Aid kit but may be found here in Word form <http://www.southwellscouts.co.uk/southwell-covid-first-aid-form/>) and uploaded to our Group Dropbox for recording purposes.
- Notifiable incidents will be recorded as outlined in the policy

Inside HQ

- If we are allowed to meet inside we need your help cleaning touch points and loos before and after meetings. This is detailed here in the check list <http://www.southwellscouts.co.uk/wp-content/uploads/2020/07/Southwell-COVID-Hall-Cleaning-Sign-Off-Check-Sheet.pdf>
- Cleaning materials may be found in the cupboard under the stairs
- The checklist there needs to be completed by a parent or leader and a photo or scan taken by the leader in charge and uploaded to our Group Drop box.

Thank you so much for agreeing to help us at this difficult time! We are just incredibly grateful to you.

Most importantly thank you for helping us to get back to Scouting and HAVE FUN!

Yours in Scouting

Raksha

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